

Manage acquirers

A list of all acquirers can be accessed from the **Merchants > Acquirers** menu on the administration interface. The list shows **Acquirer name** and all associated **Acquirer BINs**.

User Access

A user requires the **Business admin** role to create, view, edit and delete Acquirers.

The screenshot shows the 'Merchants > Acquirers' page. At the top right, the user is identified as 'administrator'. The main content area is titled 'Acquirer list' and includes a 'Select a row to view details.' instruction. Below this, there are controls for 'Display 10 Records' and a status message 'Showing 1 to 1 of 1 Acquirers. Details of selected Acquirer are displayed below.' A table lists the acquirer 'Test Acquirer' with the BIN '40001'. Below the table are 'Delete' and 'New' buttons. A section titled 'Test Acquirer' contains a form with two fields: 'Acquirer name' (containing 'Test Acquirer') and 'Acquirer BINs' (containing '40001' and an 'Add a BIN' button). A 'Save' button is located at the bottom of the form.

Create an acquirer

To **create** an acquirer, select the **New** button and fill in the fields:

- **Acquirer name** - name used to identify the acquirer in ActiveServer. Not used for authentication messaging.
- **Acquirer BINs** - one or more BINs that can be assigned to the acquirer. This field is sent in authentication messaging and should be the same one used when enrolling a merchant to the payment system DS.

Select the **Create** button to create the acquirer.

View and edit acquirer details

Select an acquirer from the acquirer list to view and edit its details. Make changes to the details, as required, and select the **Save** button.

Delete an acquirer

To delete an acquirer, select the adjacent **delete** check box in the acquirer list. Select the **Delete** button and confirm on the dialogue box.