

# Manage acquirers

A list of all acquirers can be accessed from the **Merchants > Acquirers** menu on the administration interface. The list shows **Acquirer name** and all associated **Acquirer BINs**.

## User Access

A user requires the **Business admin** role to create, view, edit and delete Acquirers.

The screenshot shows the 'Merchants > Acquirers' page. At the top right, the user is identified as 'administrator'. The main content area is titled 'Acquirer list' and includes a 'Select a row to view details.' instruction. Below this, there are controls for 'Display 10 Records' and a status message 'Showing 1 to 1 of 1 Acquirers. Details of selected Acquirer are displayed below.' A table lists the acquirer 'Test Acquirer' with the BIN '40001'. Below the table are 'Delete' and 'New' buttons. A detailed view for 'Test Acquirer' is shown below, with a form containing 'Acquirer name' (Test Acquirer) and 'Acquirer BINs' (40001). A 'Save' button is at the bottom of the form.

## Create an acquirer

To **create** an acquirer, select the **New** button and fill in the fields:

- **Acquirer name** - name used to identify the acquirer in ActiveServer. Not used for authentication messaging.
- **Acquirer BINs** - one or more BINs that can be assigned to the acquirer. This field is sent in authentication messaging and should be the same one used when enrolling a merchant to the payment system DS.

Select the **Create** button to create the acquirer.

## View and edit acquirer details

Select an acquirer from the acquirer list to view and edit its details. Make changes to the details, as required, and select the **Save** button.

## Delete an acquirer

To delete an acquirer, select the adjacent **delete** check box in the acquirer list. Select the **Delete** button and confirm on the dialogue box.