

# Manage acquirers

A list of all acquirers can be accessed from the **Merchants > Acquirers** menu on the administration interface. The list shows **Acquirer name** and all associated **Acquirer BINs**.

## User Access

A user requires the **Business admin** role to create, view, edit and delete Acquirers.

The screenshot shows the 'Merchants > Acquirers' page. At the top right, there's a user profile for 'administrator'. Below the breadcrumb, there's a section titled 'Acquirer list' with a subtext 'Select a row to view details.' Below this, there's a table with columns 'Acquirer name' and 'Acquirer BINs'. The table contains one row: 'Test Acquirer' with BIN '40001'. Below the table are 'Delete' and 'New' buttons. Below the table is a form titled 'Test Acquirer' with fields for 'Acquirer name' (containing 'Test Acquirer') and 'Acquirer BINs' (containing '40001' and an 'Add a BIN' button). A 'Save' button is at the bottom of the form.

## Create an acquirer

To **create** an acquirer, select the **New** button and fill in the fields:

- **Acquirer name** - name used to identify the acquirer in ActiveServer. Not used for authentication messaging.
- **Acquirer BINs** - one or more BINs that can be assigned to the acquirer. This field is sent in authentication messaging and should be the same one used when enrolling a merchant to the payment system DS.

Select the **Create** button to create the acquirer.

## View and edit acquirer details

Select an acquirer from the acquirer list to view and edit its details. Make changes to the details, as required, and select the **Save** button.

## Delete an acquirer

To delete an acquirer, select the adjacent **delete** check box in the acquirer list. Select the **Delete** button and confirm on the dialogue box.