Audit logs

Audit logs provides access to a comprehensive log of administrator activity, for audit purposes. It includes logs for changes to settings, merchants, users, and deployment information.



User Access

A user requires the **System admin** role to view audit logs.

Search audit logs

The most recent audit log entries are shown in the **Audit log list**, by default. The list can be filtered using the following:

- From only entries on or after this date will be shown.
- To only entries before or on this date will be shown.
- **User** full or partial search on the username of the user who performed the audited entry.
- **Revision type** type of operation performed on the database entity:
 - Addition new record was added to the database entity.
 - Modification existing record was modified in the database entity.
 - Deletion existing record was removed from the database entity.
- Entity name table in the database that the audit affected.

Select the **Search** button to display the relevant **Audit logs**. Use the **Clear** button to reset the search fields.

Audit log list

The **Audit log list** shows a table of **Audit logs** with the amount of log entries returned by the search criteria, along with the following log information:

• Entity name - table in the database that the audit affected.

- **Revision type** type of operation performed on the database entity:
 - Addition new record was added to the database entity.
 - **Modification** existing record was modified in the database entity.
 - **Deletion** existing record was removed from the database entity.
- Revision date date and time of the audit log, in dd/mm/yyyy format.
- **User** username of the user who performed the audited entry.
- IP IP address of the user.

Selecting a log entry from the **Audit log list** will show the **Audit log details**, including the modified **attribute** and **old/new** values.